



# Automatic Fire Alarm System Agreement

## Instruction No. 1

### AFASP Supply of Customer Data

Issued under Automatic Fire Alarm System Agreement  
Terms and Conditions (AFA-C-01), clauses 4.6, 8.5 and 17.1

**Field Operations Division**

## 1 Purpose

- 1.1 The purpose of this document is to describe the requirements for the supply of Automatic Fire Alarm Service Provider (AFASP) Customer data by AFASPs to Fire and Rescue NSW (FRNSW) required under the *Automatic Fire Alarm System Agreement Terms and Conditions (AFA-C-01)*.

## 2 Required Frequency of Supply

### 2.1 Quarterly

The AFASP must supply Customer data to FRNSW on the following dates each year:

- 1 January;
- 1 April;
- 1 July; and
- 1 October.

### 2.2 As Required

The AFASP must supply Customer data to FRNSW immediately:

- (a) on AFASP disengagement from the FRNSW AFA System;

**Note:** See Guideline No. 5: *AFASP Disengagement Plan (AFA-G-05)*.

- (b) prior to the commencement of the Agreement or a new term if the AFASP is an existing AFASP; and
- (c) at any other time as requested by FRNSW.

### 3 Required Data

No.	Field Name	FILE FIELD NAME IDENTIFIER	NO. OF CHARACTERS
1	Alarm Number	address id	7
2	Building/Complex Sub-unit		
	Type	building type	2
	Number	building number1	5
	Suffix	building number1 suffix	1
	Number	building number2	5
	Suffix	building number2 suffix	1
3	Floor/Level		
	Type	level type	2
	Number	level number	4
	Suffix	level number suffix	1
4	Building/Property Name	building name	40
5	Location Description	location descriptor	30
6	House 1		
	Number	house number1	5
	Suffix	house number1 suffix	1
7	House 2		
	Number	house number2	5
	Suffix	house number2 suffix	1
8	Lot/Section Number		
	Number	section number	5
	Suffix	section number suffix	1
	Prefix	section number prefix	2
9	Street Name 1		
	Name	street name	25
	Type	street type	4
	Suffix	street type suffix	2
10	Street Name 2		
	Name	cross street name	25
	Type	cross street type	4
	Suffix	cross street type suffix	2
11	Suburb/Place Locality	suburb	40
12	Parish/Land District	district	25
13	State/Territory	state	3
14	Postcode	postcode	4
15	Alarm Type	type	2
16	Commission Date	commission date	8
17	Disconnection Date	disconnection date	8
		disable date	8
18	Customer Name	Cust Name	40
19	Customer Address		
	Customer Street Number	Cust Street No	5
	Customer Street Name	Cust Street Name	25
	Customer Suburb	Cust Suburb	40
	Customer Postcode	Cust Postcode	4
20	Customer Telephone Number	Cust Phone	10

**Source:** Based on *AFA/ESCAD IP Communication System Interface Specification (AFA-S-01)*, paragraph 7.6: *Miscellaneous Parameters - Address Text table*.

## 4 Required Data Format

4.1 The required electronic data format is ASCII comma delimited.

## 5 Required Data Supply Method

5.1 The required data supply method is submission online via *FARMS*.

## 6 References

Identifier	Title
AFA-G-05	Guideline No. 5: <i>AFASP Disengagement Plan</i>
AFA-S-01	<i>AFA/ESCAD IP Communication System Interface Specification</i>